

DRAFT
Prosser Public Library
Library Board of Directors
April 9, 2019

Attendance: Roberta LaMonaca (*Library Director*), Joan Geetter (*Chairperson*), Beverlee Merritt (*Vice-Chairperson*), Martha Brackeen-Harris (*Secretary-Treasurer*), Ava Biffer, Penny Pearson (*Friends of the Library Representative*)

Absent: Harvey Frydman, Ann Leavitt

Quorum present? Yes, 4 of 6

J. Geetter called the meeting to order at 5:05 p.m.

Roll Call – J. Geetter performed roll call and noted the absence H. Frydman and A. Leavitt.

Report from the Friends of the Library

Spring Book Sale – The book sale will run from May 2nd to May 4th. April 18th is the last day to drop off donations.

Spring Mailing – The spring mailing will go out soon, and will include information about the luncheon with Archer Mayor and the summer reading program.

Chairperson's Report

Hiring a Library Director – Having received R. LaMonaca's retirement letter prior to the meeting, the board discussed the upcoming hiring process. J. Geetter has been in contact with Cindy Coville in human resources about next steps, which includes working on a job posting and possibly editing the job description. C. Siloac will send the board links to library job posting sites, and R. LaMonaca will speak with C. Coville about a potential role in the process and a date for when the job posting needs to be ready to go out. The board will review the current job description, as well as other director postings, and make notes for a later discussion.

Director's Report

Budget Hearing – The 2019-2020 budget hearing went well. The only cut was a cross-departmental reduction to the education/training line, which for the library went from \$4,700 to \$2,780. Most of the remaining cuts to the town budget came in capital improvements; the \$50,000 to rehire the architect currently remains, though the council will meet tonight for more deliberations.

Town Manager Search – R. LaMonaca met with the two finalists for the town manager position, first at a department heads meeting, and then at the library for a tour. The council has so far not come to a final decision.

New Furniture – New slat wall, for displaying materials, has been installed at Prosser on the ends of the fiction and non-fiction shelf sections. Two new mobile chairs, each with a swinging arm and one with USB power for mobile devices, have been installed at McMahon Wintonbury.

Conversations on Race – The Community Conversation on Race & Racism series continues to be well-received: 50 people attended a Saturday program on 3/23, and 28 people attended a week night session on 4/4. Another session will be held in May.

Book Discussion – Board member Martha Brackeen-Harris will lead a book discussion on the book *The Hate U Give*, by Angie Thomas, on 4/24, at 6:00 PM.

SeaTea Improv – This season of Spotlight Sunday programs concluded this past Sunday with a performance by SeaTea Improv. 20 people attended and enjoyed the program.

Summer Reading – The theme of this year’s summer reading is A Universe of Stories.

Loretta Sailor – Loretta Sailor, who has been out with health issues since December, is scheduled to return to work on 4/22.

Volunteer Appreciation Reception – This year’s volunteer appreciation reception will be held on 4/23, from 4:30-5:30 PM. Tea and scones, clotted cream, and fruit will be served, and local artist Dolores Howard will display her work and tell her story.

Citizen’s Academy – The town will host another Citizen’s Academy this spring. On May 8th, the library will do a presentation at town hall, followed by a library tour.

Old Business

Public Survey – Due to summer reading and uncertainty about the building project, the board decided to temporarily table the idea of including a survey in the town newsletter.

New Business

Renewal of Certificate at Windsor Federal Bank – R. LaMonaca reviewed Prosser Fund investments, and then noted rate offers from Windsor Federal for an expiring CD: 1.75 % for 12 months, 2.25% for 24 months. **MOTION to renew CD at Windsor Federal at 2.25% for 24 months;** seconded and passed.

Public Comments – There were no public comments.

MOTION to accept the minutes of the March 12, 2019 meeting; seconded and approved.

Director’s Retirement – R. LaMonaca spoke about her decision to retire.

MOTION to adjourn the meeting at 6:02 PM; seconded and approved.

Respectfully submitted,

Christopher Siloac,
Technology & Administrative Coordinator