

**DRAFT**  
Prosser Public Library  
Library Board of Directors  
May 8, 2018

**Attendance:** Roberta LaMonaca (*Library Director*), Joan Geetter (*Chairperson*), Beverlee Merritt (*Vice-Chairperson*), Martha Brackeen-Harris (*Secretary-Treasurer*), Ava Biffer, Ann Leavitt, Penny Pearson (*Friends of the Library Representative*)

**Absent:** Harvey Frydman

Quorum present? Yes, 5 of 6

J. Geetter called the meeting to order at 5:03 p.m.

*Roll Call* – J. Geetter performed roll call and noted the absence of H. Frydman.

*Report from the Friends of the Library*

**Spring Book Sale** – The Friends raised over \$4000 at the spring book sale. About \$500 of that total came from the sale of the library's Life magazines.

**Funding Decisions** – At their last meeting, the Friends voted to fund a full season of Spotlight Sunday programs, as well as a full-day author event with storyteller and musician Don White. The plan is for the author to speak at both the library and the schools.

**Friends Bags** – Book sale customers were appreciative of the new cloth bags, featuring the Friends logo, that were handed out at the book sale. A. Leavitt gave each board member a bag.

*Chairperson's Report* – The chairperson had nothing new to report.

*Director's Report*

**Flood Preparation** – On April 16<sup>th</sup>, a hard rain caused the stream behind the library to rise rapidly, leading to the decision to remove cars, sandbag the doors, cancel programs, and move books and other items to higher ground. The waters receded before causing damage; the library was closed the next day so that staff could put books and other items back in place.

**Library Internship Grant** – The library received 13 applicants for the internship position being provided for by the PLA grant. To make things easier for the students, some interviews will likely occur at Bloomfield High School.

**Great American Read Grant** – The library has yet to receive any information about the status of its Great American Read grant. Many local libraries have also applied. The library will likely program around the event, even if no grant funding is forthcoming.

**CD Renewal Rate** – Windsor Federal agreed to increase its rate for the certificate of deposit renewal to 1.35%. The CD was renewed, in compliance with the board's vote at the April meeting.

**Summer Reading** – To begin ordering promotional materials, etc., the library has already requested access to the \$4000 that the Friends are providing for summer reading.

**Connecticard Grant** – With the state's budget woes, R. LaMonaca was pleasantly surprised to receive a Connecticard grant this year for \$8,271.

**Kanopy Streaming Service** – The library has signed-up for a new video streaming service, Kanopy, which provides quality documentaries, educational content, and foreign films. The fees are based on viewings. The service is set to start on June 1, 2018.

**One Book Luncheon** – The One Book luncheon with author Martha Hall Kelly has sold out, resulting in 150 attendees. A waiting list has been started.

**Simsbury Author Luncheon** – R. LaMonaca recently attended an author luncheon, featuring Colum McCann, that was held by the Friends of the Simsbury Public Library. The luncheon, held at Hop Meadow Country Club, was attended by 180 people, so it was a good comparison for Prosser’s upcoming event.

*Old Business*

**Plan for Upcoming Meeting with Consultant Maxine Bleiweis** – The board discussed possible questions, concerns, and goals pertaining to the upcoming meeting with consultant Maxine Bleiweis. The board requested that R. LaMonaca reach out to M. Bleiweis and provide her with relevant background information and statistics. The board’s goal is to build an ongoing, strong advocacy campaign that places the library in an optimal position, despite contingencies, when the building process begins again.

*New Business*

**Funding for Annual Volunteer Appreciation Event** – The library has estimated that this year’s annual volunteer appreciation event, which will be held on May 17<sup>th</sup> at 4:30 PM, will cost around \$750.  
**MOTION to approve \$750 for this year’s annual volunteer appreciation event;** seconded and passed.

*Public Comments* – There were no public comments.

**MOTION to accept the minutes of the April 10<sup>th</sup>, 2018 meeting;** seconded and approved.

**MOTION to enter executive session at 6:07 PM to discuss the library director’s evaluation;** seconded and passed.

The board exited executive session at 6:45 PM.

**MOTION to adjourn the meeting at 6:45 PM;** seconded and approved.

Respectfully submitted,

Christopher Siloac,  
Technology & Administrative Coordinator