



Hotspot Lending Agreement

Library patrons may borrow Prosser Public Library Wi-Fi Hotspot equipment, subject to the following criteria:

- The patron must be age 18+ with a library card in good standing (i.e., the library card is not blocked due to fines in excess of \$10, unpaid bills, etc.). The patron must present their library card and fill out this lending agreement form to complete the checkout process.
- The hotspot equipment may be borrowed for 2 weeks, and cannot be renewed.
- The patron is responsible for the “Proper Care and Use” of the hotspot equipment, as outlined in the written instruction card included in the case.
- The hotspot equipment must be returned in person at the Prosser Public Library adult circulation desk. Do not return equipment in the book drop or to another library (doing so will result in a \$25 fine).
- Overdue fines of \$10 per day will be assessed for the hotspot equipment (up to the full replacement cost of \$200). If this item is not returned within 30 days, it will be considered stolen.
- The patron is responsible for returning all hotspot equipment to Prosser Public Library undamaged and in good working condition, and is responsible for loss or theft of the items. The full replacement cost of the hotspot device itself is \$180. The replacement cost for the charging cord/plug and case are \$10 each.
- The library is not responsible for any liability, damages, or expenses resulting from the use or misuse of hotspot equipment, its connection to other electronic devices, or data loss resulting from its use.
- The hotspot must be returned with a minimal battery charge for the check-in inspection.

By signing below, I understand and agree to the terms in the Prosser Public Library Hotspot Lending Agreement.

Patron Name _____ Phone _____

Patron Signature _____ Date _____

This Box Staff Only	Library Card Number _____	
	Hotspot Number _____	Due Date _____
Checkout: Please check off each item present at checkout		Staff Initial _____ Date _____
<input type="checkbox"/> Pocket WiFi hotspot (and battery/SIM card)	<input type="checkbox"/> USB charging cable	<input type="checkbox"/> USB wall plug
	<input type="checkbox"/> Instruction sheet	<input type="checkbox"/> Carrying case
Check-in: Please check off each undamaged item present at check-in		Staff Initial _____ Date _____
<input type="checkbox"/> Pocket WiFi hotspot (and battery/SIM card)	<input type="checkbox"/> USB charging cable	<input type="checkbox"/> USB wall plug
	<input type="checkbox"/> Instruction sheet	<input type="checkbox"/> Carrying case
Notes regarding missing or damaged items _____		