

FINAL
Prosser Public Library
Library Board of Directors Special Meeting
December 13, 2016

Attendance: Roberta LaMonaca (*Library Director*), Harvey Frydman (*Vice-Chairperson*), Beverlee Merritt (*Secretary/Treasurer*), Martha Brackeen-Harris , Joan Geetter, Paula Walek, Penny Pearson (*Friends of the Library Representative*)

Absent: Shirley Thompson (*Chairperson*)

Quorum present? Yes, 5 of 6

Harvey Frydman called the meeting to order at 5:03 p.m.

Roll Call – Harvey Frydman announced the roll call and noted that Shirley Thompson and Martha Brackeen-Harris were absent. Martha Brackeen-Harris arrived for the meeting after the roll call was announced.

Report from the Friends of the Library

Friends Report – P. Pearson noted that this is a quiet time of the year for the Friends and that there was nothing new to report.

Director's Report

Ceiling Issues – An ongoing drainage problem has led to leaks and collapsed ceiling tiles in the children's storage area. The leak is being rerouted until the repair – budgeted for fiscal year 2018-19 – can be completed.

Budget for 2017-18 – The 2017-18 library budget is due to the town manager on January 13, 2017. In response to a town councilmember's request to expand services at the McMahon Wintonbury branch, the library will request funds to allow the branch to be opened on Mondays. Additional funds will also be requested for improvements to the interior of the Prosser building, with a focus on furniture that allows for flexible and efficient use of space.

Meeting with School Administrators – R. LaMonaca will meet with Stacey McCann and Ann-Marie Cullinan from Bloomfield Public Schools to discuss ways to build the library/school partnership. Details from the discussion will be reported to the board at the next meeting.

Meeting with David Baram – R. LaMonaca recently met with David Baram to discuss a range of issues, including internet filtering, elections and a new library building. One takeaway from the meeting is that library advocates should start focusing now on possible locations for a new building. J. Geeter has an appointment with David Baram to visit the renovated East Hartford Public Library. The board discussed possible sites for a new library and stressed the importance of being aware of land availability. **MOTION to authorize board members to meet with town planner and town manager about potential locations for a future library;** seconded and passed.

Sunday Programming –From January 2017 through April 2017, the library will present one Sunday program per month. Sunday programs will start at 2:00 PM.

Business Center Brochure – The board viewed a sample of the library advertisement that will run in the Bloomfield Business Center Alliance's latest brochure.

Monthly Reporting – In response to a question from R. LaMonaca about the possibility of scaling back the monthly packet, the board decided to keep the monthly report and statistics package as it is currently presented.

Old Business

Computer Usage and Internet Filtering Policy – The board discussed the draft of the *Computer Usage and Internet Safety Policy*, which includes changes that would bring the library in compliance with the Children’s Internet Protection Act. After the board approves the policy change, a public forum will need to be scheduled to discuss filtering. The board asked that the town attorney review the policy before it is put to a vote at the meeting scheduled for January 10, 2017.

Bus Trips to Library – J. Geetter and M. Brackeen-Harris discussed doing a follow-up with Don Harris about the status of funding for bus trips to the library.

New Business

Date for Public Forum on Internet Filtering – It was decided that the public forum on internet filtering will occur at the library board meeting scheduled for February 14, 2017.

MOTION to adjourn meeting at 5:40 PM; seconded and approved.

Respectfully submitted,

Christopher Siloac,
Technology & Administrative Coordinator