

**Prosser Public Library  
Bloomfield, Connecticut**

**Display/Exhibit Policy**

The Prosser Public Library strives to provide activities which highlight and attract attention to Library and community resources and information. To that end, the Library provides space for exhibits of an educational, cultural, civic or recreational nature. Exhibits allow creative persons to share talents or interests while aiding the Library in providing education and cultural enrichment for the community. These exhibits are non-commercial exhibits and include no advertising.

**Arrangements**

Exhibit space must be arranged/scheduled in advance with a designated Library staff member.

**Exhibitors**

Exhibitors displaying art/craft items should have some serious involvement with and experience in their art or craft. Groups are invited to display provided they select one person to represent them in arranging the exhibit. Exhibitors assume the responsibility for loss or damage to materials exhibited.

**Types of displays**

Displays are limited by the case-size at each site. Security may also be a limitation. Every effort is made to assure the safety of exhibits; however, the Library will assume no responsibility for the security of items on display.

**Length of exhibit/set-up**

Displays are usually scheduled on a no-less-than-one-month and no-more-than-two-months basis. Responsibility for set-up is shared by the exhibitor and the designated staff member, and set-up is to occur during Library hours at a time agreed upon with the person in charge. The exhibitor agrees to remove the collection promptly on the agreed dismantling date. The Library is unable to provide storage for the property of exhibitors.

**Sales**

The Library is not involved, in any way, in the sale of any exhibit item. No prices or price lists will appear with an exhibit of saleable items, nor will library staff provide any item's value. The name and address and other information about the exhibitor may be included as part of the display, on a sign with dimensions no larger than 8½" X 11".

**Publicity**

Any publicity regarding displays or exhibits will be handled by the designated Library staff member.

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### **Coordinated Programs**

Exhibitors interested in a special program related to their display are encouraged to indicate this interest several months in advance to allow for proper planning and publicity.

### **Library Bill of Rights/Collection Development Policy**

Presentation of Library displays or exhibits must be consistent with the Library Bill of Rights, especially Article II, which indicates that libraries should provide materials and information presenting all points of view on current and historical issues.

### **Acceptance/Rejection**

Library displays by an outside individual or group do not in any way constitute an endorsement of that individual or group's policies or beliefs by the Library or the Town. Moreover, the major principles inherent in the Library's Collection Development Policy, generally apply to displays, exhibits, posters, flyers, etc. Displays, exhibits and posters, controversial or not, are accepted as long as they do not interfere with the daily conduct of Library business. They may not be accepted by the staff in charge of displays if they are judged inappropriate or offensive. In these cases, appeal may be made to the Director and/or Board who will be guided by the Library Bill of Rights tempered by community standards.