

FINAL
Prosser Public Library
Library Board of Directors
September 12, 2017

Attendance: Roberta LaMonaca (*Library Director*), Shirley Thompson (*Chairperson*), Harvey Frydman (*Vice-Chairperson*), Beverlee Merritt (*Secretary/Treasurer*), Martha Brackeen-Harris, Joan Geetter, Paula Walek, Penny Pearson (*Friends of the Library Representative*)

Absent: No absences.

Quorum present? Yes, 6 of 6

Shirley Thompson called the meeting to order at 5:03 p.m.

Roll Call – S. Thompson announced the roll call and noted that all board members were present.

Report from the Friends of the Library

Prosser Remediation Project – P. Pearson thanked the library staff for their help during the remediation of the Friends' storage room. The Friends packed up and removed 130 boxes and had to suspend donations for six weeks.

Book Sale – The Friends book sale will be held in late-October, so now is a good time to donate books.

Logo and Bookmarks – The Friends recently commissioned for the design of a new logo. Bookmarks featuring the new logo will be handed out with book checkouts at the circulation desk.

Chairperson's Report

Library Board Term –S. Thompson welcomed everyone back and announced that she will not be running for a new term on the library board in November.

Director's Report

Prosser Remediation Project – An air-quality report turned up the need to remediate the Friends' storage room. The children's department was closed for a week. R. LaMonaca has a meeting with CONN-OSHA and other town officials on Friday, 9/15, at 10:30 AM.

Summer Reading – There was strong patron participation in this year's summer reading program. R. LaMonaca thanked the Friends for their continued support of the program.

Solar Eclipse Program – Despite the fact that the library had only 100 pairs of glasses, the eclipse program turned out to be a great community event and one of the library's biggest programs ever.

Pop-Up Library – Prosser held pop-up libraries at the West Indian Festival, Bloom Hill Farm, and the Taste of Bloomfield. Though only a handful of items were checked out at the pop-ups, they serve as a good marketing opportunity.

Student ID Library Cards – The library is working with Bloomfield High School on an initiative to put library card barcodes on student IDs. The card enables students to use the library's online services right away. Students can also visit the library and register their cards for full borrowing privileges.

One Book, One Bloomfield – R. LaMonaca reviewed upcoming program offerings tied to this year's One Book, One Bloomfield selection, *The Boys in the Boat: Nine Americans and their epic quest for Gold at the 1936 Berlin Olympics*, by Daniel James Brown. Plans are underway for a May-June 2018 One Book program, which will feature the historical novel *Lilac Girls*. The library is excited to be planning a luncheon with the book's author, Martha Hall Kelly, which will be held at Wintonbury Hills Golf Course on June 1, 2018.

Wintonbury Mall Window – The library's two-year use of a display window at Wintonbury Mall has come to an end. A mall tenant is taking over the space.

Donated Train Table – A family donated a train table to the McMahon Wintonbury Library. It has proven very popular with the children.

Fiber Internet at McMWB – The McMahon Wintonbury Library's fiber internet installation is scheduled for December 2017. The new connection should greatly improve service in that building.

deliverIT – The state's deliverIT service restarted in the summer with new daily guidelines of three bins delivered and picked-up. The library is working on obtaining an outside storage bin to allow for early morning pick-up/delivery. Library Connection has hired its own courier to help relieve backlogs at libraries with more volume.

State Budget – A current proposal for the state budget once again eliminates funding for the Connecticut Library Consortium (CLC), which negotiates discounts for libraries throughout the state. R. LaMonaca urged the board to contact legislators and advocate for CLC.

Library Budget – Uncertainty surrounding the state budget has led to a town-wide budget freeze. The freeze does not affect routine library expenses, including materials and programs, but it does affect Prosser's proposed furniture upgrade.

Staff Technology Training – The library has started a new staff technology training program called KnowIT. Upcoming sessions cover internet filtering and scanning, and will be held before the library opens.

Museum Passes – In the coming weeks, the library will launch its online TixKeeper platform, which allows patrons to reserve and print museum passes from home.

Old Business – There was no old business to discuss.

New Business – There was no new business to discuss.

Public Comment

Passport Fair – Penny Pearson spoke about the success of the library's passport fair, which she attended. The fair served 58 people, and the event was a great example of community outreach and service.

Additional Business

Strategic Planning – J. Geeter discussed the importance of the board having a strategic plan in place that addresses the library building before the issue is taken up again by the town. R. LaMonaca noted that the library's current strategic plan elapses this year. A consultant could be hired using Prosser funds.

ACLB Conference – This year’s conference of the Association of Connecticut Library Boards (ACLB) will be held on Friday, November 3rd, at the University of Hartford. Board members who wish to attend the conference should contact R. LaMonaca.

MOTION to accept the minutes of the June 13, 2017 meeting; seconded and approved.

MOTION to adjourn the meeting at 5:46 PM; seconded and approved.

Respectfully submitted,

Christopher Siloac,
Technology & Administrative Coordinator