

FINAL
Prosser Public Library
Library Board of Directors Meeting
October 12, 2016

Attendance: Roberta LaMonaca (*Library Director*), Shirley Thompson (*Chairperson*), Beverlee Merritt (*Secretary/Treasurer*), Martha Brackeen-Harris , Harvey Frydman , Joan Geetter, Paula Walek, Penny Pearson (*Friends of the Library Representative*)

Absent: None.

Quorum present? Yes, 6 of 6

Shirley Thompson called the meeting to order at 5:02 p.m.

MOTION to accept the minutes of the September 13, 2016 meeting; seconded and approved.

New Agenda Format – R. LaMonaca noted the new agenda format, which places the Approval of Minutes just before the meeting adjourns. The new agenda format stems from a recently approved town policy that seeks to standardize meetings throughout town government.

Roll Call – Shirley Thompson noted that all board members were present.

Report from the Friends of the Library

Fall Book Sale – The fall book sale is scheduled for the end of October. Saturday, 10/15, is the last day for donations.

Supporting the Library – At the last Friends meeting, R. LaMonaca presented a list of library needs that the Friends could consider funding. The Friends requested more detail on the items/projects in question before making a final decision. One program that the Friends are excited about funding is the bussing of elementary school children to the library. Such a program helps raise the visibility of the library.

Director's Report

Friends Support – Picking up on P. Pearson's report, R. LaMonaca noted that the library asked the Friends for about \$10,000 in funding for initiatives, including baby bags for newborns, bussing for elementary school students, and four new Mac computers to replace older machines. The library likes to offer a couple of Macs in each building for people looking to do audio and video editing, etc.

Memorial Donations – Alma Lebreque, a Bloomfield resident, recently passed away at 102 years old, and the library was chosen as a place to send donations. Donations totaling more than \$500 have been received thus far.

McMahon Wintonbury Solar Panels – Solar panels have been installed at McMahon Wintonbury. The town received the panels by participating in the energy audit program. A flat screen television will be installed behind the customer service desk that shows how much energy is being generated on an hourly basis. R. LaMonaca handed out an example.

DeliverIt System – This year's problems with the state's interlibrary delivery system has led to the library sending/receiving nearly half as many items as in the year prior to the service issues. The state library board has a meeting scheduled for November 14th at the DeliverIt sorting center. Many library directors, including Roberta, will be attending, and the plan is to review the process. J. Geetter asked if it's a meeting that is open to the public. R. LaMonaca will check and let her know.

One Book, One Bloomfield – This year's One Book, One Bloomfield book is *The Other Wes Moore*. R. Lamonaca showed the board some of the promotional materials, and pointed out the upcoming programs. There are One Book displays at town hall and in the Wintonbury Mall window.

New iPads – The library recently purchased four new iPads. Two were distributed to the children's librarians to use for their programs, and one is intended for the adult services librarians. The other is intended for public use, and will likely be mounted to a table in the children's department.

November Meeting Date – With this year's November meeting falling on Election Day, R. LaMonaca asked the board whether or not they'd like to change the meeting date. **MOTION to move the November meeting from Tuesday, 11/8, to Wednesday, 11/9, due to Election Day**; seconded and passed.

Old Business – There was no old business to discuss.

New Business

Farmington Bank CD/Building Fund – The certificate of deposit at Farmington Bank, which stems from the building fund, matures on October 22nd. The certificate is currently at \$14,822. There is another \$1300 in the building fund. The board decided to keep the building fund going and discussed renewing the CD. **MOTION to roll over the CD at Farmington Bank for another 9 months, and also add \$1300 from the building fund to it**; seconded and passed.

Internet Filtering – R. LaMonaca handed out a packet containing information about internet filtering, along with a recent complaint made by a library patron who recently saw another patron looking at pornography in the library. R. LaMonaca discussed some of the pros and cons of internet filtering. To receive a generous federal E-rate discount, the library would need to be CIPA (Children's Internet Protection Act) compliant, which includes filtering of obscene images. R. LaMonaca and the board discussed the downsides of filtering, such as a widening of the digital divide, the flagging of sites with minority viewpoints, unreliable filters, and privacy/security vulnerabilities.

R. LaMonaca explained that the bulk of the E-rate discounts for installing fiber internet at the branch do not require filtering. If the library decides to filter, it will likely be accomplished with the town's firewall or CEN's service. The board discussed the library's current procedures for handling a complaint about content, including having staff send a message via computer that asks the user to exit site or lose computer privileges for the day. The board will review the information packet and discuss the issue again at the November meeting.

ALCB Funds – Registration ends October 31st for the ACLB conference, which will take place on November 4th. R. LaMonaca surveyed the board as to who would be attending. B. Merritt, J. Geetter, M. Brackeen-Harris, and S. Thompson said they were planning to do so. **MOTION to approve the \$35.00 registration fee for each board member who wishes to attend the ACLB conference**; seconded and passed.

Public Comments – There were no public comments.

Chairperson's Report – S. Thompson made the statement that she is the chairperson of the library board, and not a member of the town council.

Human Services Building – P. Walek is a member of the building committee for the new human services building that's being proposed. P. Walek thinks it's important that library supporters not actively work against the project. P. Walek provided a few details about current status of the project, including the fact that the RFP for an architect has gone out.

MOTION to adjourn meeting at 5:53 PM; seconded and approved.

Respectfully submitted,

Christopher Siloac,
Technology & Administrative Coordinator