

**FINAL**  
Prosser Public Library  
Library Board of Directors Special Meeting  
February 14, 2017

**Attendance:** Roberta LaMonaca (*Library Director*), Shirley Thompson (*Chairperson*), Harvey Frydman (*Vice-Chairperson*), Beverlee Merritt (*Secretary/Treasurer*), Martha Brackeen-Harris , Joan Geetter, Penny Pearson (*Friends of the Library Representative*)

**Absent:** Paula Walek

Quorum present? Yes, 5 of 6

Shirley Thompson called the meeting to order at 5:00 p.m.

*Roll Call* – S. Thompson announced the roll call and noted that Paula Walek was absent.

*Report from the Friends of the Library*

**Winter Clearance Sale** – The Friends have accumulated an abundance of books intended for the carts. To address the need for more space, the Friends will have a Wacky Winter Clearance Sale on Monday, March 13<sup>th</sup>.

**Spring Luncheon** – This year’s spring luncheon will be held on April 19<sup>th</sup> at Seabury. The speaker is Andrew Julien, editor-in-chief and publisher of the Hartford Courant Media Group.

*Director’s Report*

**Building Fund** – As in past years, the library received a \$5000 anonymous gift in January. The gift has been deposited in the building fund, which currently has over \$20,000

**Prosser Fund Taxes** – With accrued interest creeping up on the Prosser Fund deposits, R. LaMonaca spoke with Jim Wren, who consulted an auditor, about the need to file a tax return. The auditor said that it was not necessary at this time, due to the organization’s non-profit status.

**Julie Neaverson** – The library received a gift of \$100 in honor of longtime library Friend and supporter Julie Neaverson. The money will be used to purchase something that reflects Julie’s interests.

**Library Budget FY2017-18** – The library’s budget hearing with the town council is scheduled for March 23<sup>rd</sup> at 7:00 PM. R. LaMonaca reviewed some of the town’s budget concerns, especially in regards to probable cuts in the state funding. The town will likely ask the library to cut 1-3% of the budget, which could affect new line items – extended hours at McMahan Wintonbury and new furniture for Prosser. Library board members were encouraged to attend the hearing.

**Spotlight Sundays** – R. LaMonaca handed out a recent Hartford Courant article about the library’s new Spotlight Sundays program series. Program registration and attendance have been strong so far.

**Online Museum Pass Reservation** – In response to a request, the library is looking at two services that would allow patrons to reserve museum passes online. The plan is to have the system in place before summer.

*Old Business* – There was no old business to discuss.

*New Business*

**Renew ACLB Membership** – The board’s membership in the Association of Connecticut Library Boards is up for renewal. The cost is \$100, which is usually paid with Prosser Funds. **MOTION to renew ACLB membership**; seconded and passed.

**School Bus Trips to Library** – J. Geeter reported that the superintendent has agreed to fund 4<sup>th</sup> grade bus trips to the library for this year. This commitment by the schools allows the Friends to concentrate on funding other library needs.

**MOTION to accept the minutes of the January 10<sup>th</sup>, 2016 meeting**; seconded and approved.

**MOTION to adjourn meeting at 5:17 PM**; seconded and approved.

Respectfully submitted,

Christopher Siloac,  
Technology & Administrative Coordinator